

Township of Franklin
Board of Education
Reorganization/Regular Mtg.
April 29, 2009
7:07 pm.
Administration Building

The Annual Reorganization/Regular Board Meeting of the Township of Franklin Board of Education was called to order on the above date and time.

The meeting was called to order by Mrs. Elizabeth A. DiPietro, School Business Administrator/Board Secretary, who made the following statement: "The chair declares that, in accordance with the New Jersey Open Public Meetings Act, adequate public notice of this meeting has been provided in accordance with statute by the Secretary of the Board of Education."

CALL TO ORDER

The flag salute was held at this time.

FLAG SALUTE

The following names were listed in the Attendance Register:

ATTENDANCE REGISTER

<u>Name</u>	<u>Address</u>
Melissa Kyler	2020 Williamstown Rd.
Shawn Kyler	2020 Williamstown Rd.
Debra Redlinger	2020 Williamstown Rd.
Frank and Patty Gaetano	1253 Dutch Mill Road
Lee and Deborah Cooper	1800 Coles Mill Road
Adrienne and Danielle Hassinger	542 Penny St.
Sam Gorrell, Jr.	952 Harding Hwy.
Sherri Gorrell	952 Harding Hwy.
Ryan Griffin	TFEA
Jeanette Warfield	Taylor D.
Jennifer Ingram	1853 West Boulevard
John Stagliano	TFEA
Andrea Hill	1890 Greenwillows Dr.
Robert Weigelt	C. L. Reutter School
Joyce Firman	C. L. Reutter School
Joe Petsch	2370 Stanton Ave., F'ville
Christine Rambone	TFEA
Jiselle Knauss	TFEA
Karen Canonica	TFEA
Deborah Neri	TFEA
John Sweeney	TFSSA
Scott Gant	150 Crosby Ave.
Harold Atkinson	Township Committee
Wanda Smith	1141 Strawberry Ave.
Kathleen Rosa	TFEA
Elaine Lovelace	TFEA

Mrs. DiPietro reported the following results of the annual school election of April 21, 2009:

ELECTION RESULTS

Candidates: Three-Year Term

Kimberly Kelly - 492 votes
Henry Kobik - 464 votes
Nicholas Christian - 463 votes

Candidate: Two-Year Term

Marie Grochowski - 480 votes

Candidate: One-Year Term

Sandra Coulbourn - 468 votes

Public Question:

General Fund Budget Tax Levy - \$8,069,128

Yes - 368
No - 278

Mrs. DiPietro administered the Oaths of Office as Board Members to Mrs. Kimberly Kelly, Mr. Henry Kobik, Mr. Nicholas Christian, Miss Marie Grochowski and Mrs. Sandra Coulbourn.

OATHS OF OFFICE

The following members were present at roll call: Mrs. Kimberly Kelly, Mr. Henry Kobik, Mr. Nicholas Christian, Mr. Stephen Ranson, Mr. Joseph Szwed, Mrs. Sandra Coulbourn, Miss Marie Grochowski and Mrs. Barbara Ciancaglini. Also present were Mr. Michael Kozak, Superintendent, Mrs. Elizabeth A. DiPietro, School Business Administrator/Board Secretary, and B. Michael Borelli, Esq., Board Solicitor.

ROLL CALL

Ms. Tina Toy was absent.

Mrs. Kathy Burmaster and Ms. Rosalind Townley, World Language teachers at Caroline L. Reutter School and Main Road School, respectively, along with their students, made a presentation to the Board regarding "World Language."

PRESENTATION - WORLD LANGUAGE

The participating students from Caroline L. Reutter School were: Greg Butenewicz, Alexandra Cooper, Nicholas Giordano, Dannielle Hassinger, Autumn Ingram, Shawn Kyler, Tyler Pacheco, Shane Price and Edward Williams.

The participating students from Main Road School were: Philip Franco, Frankie Gaetano, Nicholette Gatto, Sam Gorrell, Giana Masso, Victoria Miller and Selena Walden

Mrs. Ciancaglini called for a recess from 7:28 p.m. to 7:35 p.m.

RECESS

Mrs. DiPietro spoke to the Board about Ethics Training for New Jersey Board Members. She then read the Code of Ethics and led a discussion about the same.

PRESENTATION - CODE OF ETHICS REVIEW

Mrs. Coulbourn moved, Mrs. Kelly seconded a motion to approve adoption of the N.J. School Board Association Member Code of Ethics as the official code for the Boards' actions.

Motion carried unanimously.

Mrs. DiPietro opened the floor for nominations for Board President at 7:10 p.m.

Mrs. Kelly and Miss Grochowski nominated Barbara Ciancaglini for President. NOMINATIONS - BOARD PRESIDENT

Hearing no other nominations for President, nominations were closed at 7:11 p.m. NOMINATIONS CLOSED

Since there was only one nomination, the Board Secretary cast a unanimous ballot for Barbara Ciancaglini for Board President.

Mrs. Ciancaglini was declared Board President. APPOINTMENT - BOARD PRESIDENT

The School Business Administrator/Board Secretary turned the meeting over to the Board President, Mrs. Ciancaglini.

Mrs. Ciancaglini opened the floor for nominations for the office of Vice President.

Mrs. Coulbourn and Mrs. Kelly nominated Marie Grochowski for Vice President. NOMINATIONS - BOARD VICE PRESIDENT

Hearing no other nominations for Vice President, nominations were closed. UNANIMOUS BALLOT FOR VICE PRESIDENT

Since there was only one nomination, the Board President cast a unanimous ballot for Marie Grochowski for Vice President.

Miss Grochowski was named Vice President of the Board.

Mrs. Coulbourn volunteered to serve as the delegate to the Gloucester County School Boards Association. Mrs. Ciancaglini volunteered to serve as the alternate. GCSBA DELEGATE

Mrs. Ciancaglini volunteered to serve as the delegate to the New Jersey School Boards Association. Mrs. Coulbourn volunteered to serve as the alternate. NJSBA DELEGATE

Mrs. Ciancaglini moved, Miss Grochowski seconded a motion to approve the following Reorganization items: REORGANIZATION MEETING

- 3. Meeting Dates, 4. School Auditor, 5. Board Solicitor, 6. Treasurer of School Monies, 7. School Physician Services, 8. Publications of Record, 9. Policy Manual/Job Description Manual, 10. Insurance Agent, 11. Wastewater Treatment Plant Operator and Licensed Operator for Public Water Treatment Systems, 12. Electronic Data Processing Service, 13. Primary Depository, 14. Secondary Depository, 15. Establish Petty Cash Funds 2009-2010, 16. Signatures - Bank Accounts, 17. Wire Transfer Authority, 18. Payroll Deduction Authorization, 19. Indoor Air Quality Consultant, 20. Wastewater Treatment Plant Consultant, 21. Administrative Appointments 2009-2010, 22. Resolution of Professional Services 2009-2010, 23. Permitted Pupil Records - Resolution, 24. Resolution - Appointment of Purchasing Agent 2009-2010, 25. Chart of Accounts

Roll call vote on the motion: items 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 22, 23, 24, 25 - all ayes; item 21 - all ayes except for Mr. Kobik, who abstained. Motion carried.

- 3. Move to establish the date of the regular monthly Board Meeting as the third Wednesday of each month at the Administration Building with meetings to begin at 7:00 p.m. (exceptions are May 18, 2009 (third Monday of month), July 29, 2009 (fifth Wednesday of month), September 23, 2009 (fourth Wednesday of month), March 24, 2010 (fourth Wednesday of month), and April 28, 2010 (fourth Wednesday of month):

May 18, 2009	November 18, 2009
June 17, 2009	December 16, 2009
July 29, 2009	January 20, 2010
August 19, 2009	February 17, 2010
September 23, 2009	March 24, 2010 (Budget Hearing)
October 21, 2009	April 29, 2010 (Reorganization)

Except as otherwise provided by law, regulations of the State Department of Education, or by this Board of Education, meetings of the Township of Franklin Board of Education will be conducted in accordance with Robert's Rules of Order, Revised. Legal Reference: N.J.S.A. 18A:11-1 General Mandatory Powers & Duties

- 4. Move to appoint Nightlinger, Colavita & Volpa, P.A. as the School Auditor for the 2009-2010 school year, at a fee of \$17,106.00. SCHOOL AUDITOR
- 5. Move to appoint B. Michael Borelli, Esq., as Board Solicitor for the 2009-2010 school year at \$195.00 per hour fee for service. BOARD SOLICITOR
- 6. Move to appoint Frances Carder as Treasurer of School Monies for the 2009-2010 school year at a salary of \$7,576.00. TREASURER OF SCHOOL MONIES
- 7. Move to appoint DiLisi Family Medical, LLC, to provide School Physician Services for the 2009-2010 school year, at a fee of \$12,000.00. SCHOOL PHYSICIAN SERVICES
- 8. Move to establish *The Gloucester County Times*, primary, and *The Daily Journal*, secondary, as Publications of Record for the 2009-2010 school year. PUBLICATIONS OF RECORD
- 9. Move to readopt the existing bylaws, policies, and job descriptions presently in effect for the operation of the Board and the operation of the school system for the 2009-2010 school year. POLICY MANUAL/JOB DESCRIPTION MANUAL
- 10. Move to appoint The Borelli Agency, Inc., EBCON Insurance Group, LLC (dba CU Insurance Services Group), and LDP Consulting, Inc., as Insurance Brokers of Record for the 2009-2010 school year. INSURANCE BROKERS OF RECORD
- 11. Move to appoint Patrick Rafferty as Wastewater Treatment Plant Operator for the 2009-2010 school year, at a fee of \$17,160.00, plus \$1,200.00 (maximum) for travel; and as licensed operator for Public Water Treatment Systems for the 2009-2010 school year at a fee of \$7,200.00. WASTEWATER TREATMENT PLANT OPERATOR AND LICENSED OPERATOR FOR PUBLIC WATER TREATMENT SYSTEMS
- 12. Move to appoint Gloucester County Special Services School District to provide on-line computer services for the 2009-2010 school year as follows: ELECTRONIC DATA PROCESSING SERVICE

Application Name	Amount
School Budget Accounting and Reporting	\$12,564.00
School Payroll System	\$ 3,180.00
School Personnel Information System	\$ 3,180.00
Fixed Assets	\$ 1,620.00

13. Move to approve Newfield National Bank as Primary Depository for the 2009-2010 school year for the following services and accounts: **PRIMARY DEPOSITORY**

General Operating	Safe Deposit Box	Unemployment Trust
Payroll Agency	Payroll	Student Activity
Summer Pay	Capital Reserve	Certificates of Deposit
Money Market Savings		

14. Move to approve the following institutions as Secondary Depositories for investment purposes for the 2009-2010 school year: **SECONDARY DEPOSITORIES**

1. First National Bank of Elmer
2. Franklin Savings Bank
3. New Jersey Cash Management Fund
4. Beneficial Bank

15. Move to establish petty cash funds for the 2009-2010 school year in accordance with Policy 3451 - Petty Cash Fund, and to increase the imprest petty cash for the Administration Building from \$300.00 as outlined in policy to \$400.00 for the 2009-2010 school year. **ESTABLISH PETTY CASH FUNDS 2009-2010**

16. Move to authorize the following signatures for the respective accounts with the Newfield National Bank: **SIGNATURES - BANK ACCOUNTS**

Account No.	Fund	Title	Signature
125-065-3	General Operating	Board President Board Secretary Treasurer	Barbara Ciancaglini Elizabeth A. DiPietro Frances Carder
109-002-6	Unemployment Trust	Superintendent Board Secretary	Michael G. Kozak Elizabeth A. DiPietro
125-066-1	Payroll	Treasurer	Frances Carder
125-072-9	Payroll Agency	Treasurer	Frances Carder
109-010-9	Summer Pay	Superintendent Board Secretary	Michael G. Kozak Elizabeth A. DiPietro
262	Safe Deposit Box	Superintendent Board Secretary	Michael G. Kozak Elizabeth A. DiPietro
175-744-2	Student Activity Account	Superintendent Board Secretary	Michael G. Kozak Elizabeth A. DiPietro
240-268-3	Capital Reserve Account	Superintendent Board Secretary	Michael G. Kozak Elizabeth A. DiPietro
182-162-75	Money Market Savings Account	Board President Board Secretary Treasurer	Barbara Ciancaglini Elizabeth A. DiPietro Frances Carder

17. Move to authorize the Business Administrator to conduct wire transfers as necessary. WIRE TRANSFER AUTHORITY

18. Move to approve the following firms to provide tax sheltered annuities, after-tax payroll savings accounts, and/or disability insurance programs to district employees through payroll deduction for the 2009-2010 school year: PAYROLL DEDUCTION AUTHORIZATION

American Family Life Assurance Company of Columbus (AFLAC)	Lincoln Investment Planning, Inc.	Prudential Financial Insurance
American General Disability	Met Life Insurance	Teachers Protective Mutual Insurance
		The Vanguard Group

19. Motion to approve RK Occupational and Environmental Analysis, Inc., as Indoor Air Quality Consultant for the 2009-2010 school year. INDOOR AIR QUALITY CONSULTANT

20. Move to approve Engineering Design Associates, PA, as WWTP Consultant for the 2009-2010 school year. WASTEWATER TREATMENT PLANT CONSULTANT

21. Motion to approve the following appointments for the 2009-2010 school year: ADMINISTRATIVE APPOINTMENTS 2009-2010

Affirmative Action Officer - Jeanmarie Gordon
 Title IX Coordinator - Robert Weigelt
 Medicaid Initiative Coordinator - Barbara Dobzanski
 Homeless Liaison Representative - Barbara Dobzanski
 Indoor Air Quality Coordinator - Thomas Rambone
 Section 504 Compliance Officer - Elizabeth A. DiPietro
 ADA Coordinator - Elizabeth A. DiPietro
 Public Agency Compliance Officer - Elizabeth A. DiPietro
 Custodian of Public Records (OPRA) - Elizabeth A. DiPietro
 Asbestos Management Officer - Thomas Rambone
 Safety and Health Designee - Thomas Rambone
 Integrated Pest Management Coordinator - Thomas Rambone
 Right to Know Officer - Thomas Rambone
 AHERA Coordinator - Thomas Rambone

22. Motion to adopt the following Professional Services Resolution for the 2009-2010 school year:

RESOLUTION OF
 PROFESSIONAL SERVICES
 2009-2010

Resolution

WHEREAS, there exists a need of services to be performed for the Township of Franklin Board of Education, under New Jersey Statutes Annotated 18A:18A-5a. (1), (10), and 18A:18A-14.2, and

WHEREAS, the following professional service providers have previously provided their services to the district in a commendable manner at a reasonable amount of compensation;

NOW, THEREFORE, BE IT RESOLVED by the Township of Franklin Board of Education, County of Gloucester, State of New Jersey, that the Board of Education enter into a contract with:

School Auditor	Nightlinger, Colavita & Volpa, P.A.
Solicitor	B. Michael Borelli, Esq
W.W.T.P. Operator	Patrick Rafferty
Water Supply Officer	Patrick Rafferty
Electronic Data Processing Service	Gloucester County Special Services School District
Indoor Air Quality Consultant	RK Occupational & Environmental Analysis, Inc
W.W.T.P. Consultant	Engineering Design Associates, P.A.
Insurance Broker of Record	The Borelli Agency, Inc., Ebcon Insurance Group, LLC(aba CU Insurance Services Group) and LDP Consulting Inc.
School Physician Services	DiLisi Family Medical, LLC

from July 1, 2009 to June 30, 2010. The contract is awarded without competitive bidding as professional services under the provisions of the public school contracts law because they are for services provided under and through recognized professionals and regulated by law for which it is not possible to obtain competitive bids.

23. Move to approve the following resolution:

Resolution

WHEREAS, N.J.A.C. 6:3-6.3(a)2 requires the identification by Board resolution of those permitted pupil records which may be collected in order to promote the educational welfare of the pupil,

PERMITTED PUPIL
 RECORDS - RESOLUTION

NOW, THEREFORE, BE IT RESOLVED, that the Township of Franklin Board of Education identifies the following pupil records as those which may be collected and authorizes certified school personnel to collect and maintain such pupil records,

1. Personal data which identifies each pupil enrolled in the district (name, address, date of birth, parent/guardian name, social security number. Citizenship, sex, etc.)
2. Record of daily attendance
3. Description of pupil progress
4. Health history, immunization records, and results of physical examinations conducted by qualified district employees
5. All records required by state regulation
6. Emergency notification information
7. Observations and ratings of pupil by professional staff members
8. Samples of pupil work
9. Information obtained from professionally acceptable standard instruments of measurement (achievement tests, intelligence tests, aptitude tests, etc.)
10. Authenticated information provided by a parent/guardian concerning achievements
11. Verified reports of serious or recurrent behavior patterns
12. Extra curricular activities and achievements
13. Academic honors and rank in class.

24. Move to approve the following resolution:

Resolution

WHEREAS, 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

RESOLUTION -
APPOINTMENT OF
PURCHASING AGENT
2009-2010

WHEREAS, 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (currently \$29,000), may be awarded by the purchasing agent without advertising for bids when so authorized by board of education, and

WHEREAS, 18A:18A-37 (c) provides that all contracts that are in the aggregate less than 15 percent of the bid threshold (Currently \$4,350) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution,

NOW, THEREFORE, BE IT RESOLVED, that the Township of Franklin Board of Education pursuant to the statutes cited above hereby appoints Elizabeth A. DiPietro, School Business Administrator/Board Secretary as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Township of Franklin Board of Education, and

BE IT FURTHER RESOLVED, that Elizabeth A. DiPietro is hereby authorized to award contracts on behalf of the Township of Franklin Board of Education that are in the aggregate less than 15 percent of the bid threshold (currently \$4,350) without soliciting competitive quotations, and

BE IT FURTHER RESOLVED, that Elizabeth A. DiPietro is hereby authorized to seek competitive quotations, when applicable and practicable before awarding contracts; when contracts in the aggregate exceed 15 percent of the bid threshold (currently \$4,350) but less than the bid threshold of \$29,000.

25. Move to approve the adoption of The Uniform Minimum Chart of Accounts for New Jersey Public Schools as issued by the State of New Jersey, Department of Education.

CHART OF ACCOUNTS

Mrs. Ciancaglini moved, Miss Grochowski seconded a motion to adopt the minutes of the Regular and Closed Sessions of the March 18, 2009 meeting and the Special/Public Hearing of the April 1, 2009 meeting.

MINUTES

Motion carried unanimously.

Mrs. Ciancaglini moved, Mr. Kobik seconded a motion to acknowledge receipt of all communications and order that they be filed or forwarded to the appropriate committee.

COMMUNICATIONS

Motion carried unanimously.

Mrs. Ciancaglini will be attending the Delegate Assembly on May 16, 2009. The Superintendent's evaluation was completed. On May 14, 2009, Mrs. Ciancaglini will attend a workshop entitled "Innovations in Special Education."

BOARD PRESIDENT'S REPORT

The Superintendent reported that:

SUPERINTENDENT'S REPORT

Statistical and Informational Report as of March 31, 2009

Enrollment: 1459
 Tuition Placement: 18
 Student Attendance: MFJ - 93.06%
 CLR - 95.69%
 MR - 95.09%
 Lake - 92.01%
 Student Suspensions: MFJ - 0
 CLR - 1
 MR - 1
 Lake - 0

Fire drills were held at each school in accordance with state law.

Employee Attendance: 96.3% year-to-date

The School Business Administrator reported:

SBA/BS REPORT

- A. The Food Service Report for the months ended February 28, 2009 and March 31, 2009, both show a gain in the amounts of \$4,929.14 and \$8,840.14, respectively, bringing the year-to-date bottom line to a positive \$11,449.10. This figure does not include the last week of payroll for the month of March, which will bring the year-to-date total down when recognized in April. However, the past several months have shown a positive trend.

Ms. Toy was not present to provide the Gloucester County School Boards Association report; however, Mrs. Ciancaglini said that not a lot has happened. On June 5, 2009, there will be more updates available.

GCSBA REP. REPORT

Mrs. Ciancaglini moved, Mr. Szwed seconded a motion to open the audience participation part of the meeting.

AUDIENCE PARTICIPATION

Motion carried unanimously.

Audience Participation - Agenda Items Only - Opened at 8:11 p.m.

Members of the public are encouraged to speak during the public portion of the meeting. Concerns stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted.

Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

If your questions or comments pertain to litigation, student or personnel items, or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

When addressing the Board of Education, please respect the following procedures:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will comment.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific resolution.

Cindy Merckx, 330 Oak Ave., Malaga - Spoke to the board about The Sentinel no longer being the district's primary paper. Mrs. Merckx will send Mr. Borelli the law regarding primary newspapers.

Mrs. Ciancaglini asked if there was anyone else who wished to address the Board. Since no one else wished to participate in audience participation, Mrs. Ciancaglini moved, Mr. Szwed seconded a motion to close the audience participation portion of the meeting.

Motion carried unanimously.

Audience participation ended at 8:13 p.m.

Miss Grochowski moved, Mrs. Kelly seconded a motion to approve the following Curriculum Committee items:

CURRICULUM COMMITTEE

1. Homebound Instruction, 2. Homeless Tuition Contract Agreements - Received, 3. School Hours 2009-2010, 4. Grade 6 Luncheon/Recognition Program, 5. Test Administration, 6. School Photographer, 7. Curriculum Guides, 8. N.J. Child Assault Prevention, 2009-2010 Application

Motion carried unanimously by roll call vote.

1. Move to approve homebound instruction for the following student:

HOMEBOUND INSTRUCTION

Name	Grade	Effective Date	School
B.B.	6	February 2-5, 2009	Main Road

2. Move to approve homeless student tuition contract agreements for the 2008-2009 school year as follows:

HOMELESS TUITION CONTRACT AGREEMENTS - RECEIVED

Student	Classification/Program/Grade/Tier/ASSA	School	Last District of Residence	Effective Date	Tuition
J.W.	Grade 1	MFJ	Red Bank Elem. West Deptford, N.J. Gloucester County	3/31/09	\$ 8,538.00 prorated
B.M.	Grade 1	MFJ	Birches Elem. Washington Township Gloucester County	3/30/09	\$ 8,538.00 prorated

3. Move to approve the 2009-2010 school hours as follows:

SCHOOL HOURS 2009-2010

School	School Hours	Bus Arrival
Caroline L. Reutter	7:45 a.m. - 2:30 p.m.	7:45 a.m.
Main Road	7:45 a.m. - 2:30 p.m.	7:45 a.m.
Mary F. Janvier	8:40 a.m. - 3:25 p.m.	8:40 a.m. - 8:45 a.m.
Lake	8:30 a.m. - 3:15 p.m.	8:25 a.m.

4. Move to approve a special luncheon for all grade 6 students to be held at Board expense as follows: **GRADE 6 LUNCHEON/ RECOGNITION PROGRAM**

Main Road School - June 12, 2009
 Caroline L. Reutter School - June 19, 2009

5. Move to approve the administration of the following tests to students during the 2009-2010 school year: **TEST ADMINISTRATION**

- ◆ Otis-Lennon School Ability Test
- ◆ Brigance K, 1 Assessment
- ◆ Terra Nova Assessment
- ◆ Learnia

6. Move to approve the firm of Lifetouch Company as school photographers for the 2009-2010 school year **SCHOOL PHOTOGRAPHER**

7. Move to approve the following written curriculum guides for implementation in the 2009-2010 school year: **CURRICULUM GUIDES**

Date	Subject	Grades	Date	Subject	Grades
Sept. 2004	Language Arts/Literacy	K-6	Sept. 2007	Gifted and Talented	3-6
Sept. 2005	Music	1-6	Sept. 2007	Computer Literacy	1-6
Sept. 2005	Art	1-6	Sept. 2007	Social Studies	1-6
Sept. 2005	Preschool Disabled	PSD	Sept. 2007	Holocaust/Genocide	K-6
Sept. 2005	Mathematics	K-6	Sept. 2007	World Languages	K-6
Sept. 2006	Library Skills	1-6	Sept. 2008	Science	1-6
Sept. 2006	Physical Education	1-6	Sept. 2008	Handwriting	K-6
			Sept. 2008	Health/Family Life	K-6

8. Move to approve submission of the N.J. Child Assault Prevention Application for funding in the amount of \$3,158 for the 2009-2010 school year. **N.J. CHILD ASSAULT PREVENTION, 2009-2010 APPLICATION**

Mrs. Kelly moved, Mr. Ranson seconded a motion to approve the following Finance Committee items:

FINANCE COMMITTEE

1. Payment for School Election Workers, 2. Bills - April, 3. State Aid Deductions, 4. Payroll, 5. Board Secretary's Report and Treasurer of School Monies Report, 6. Budget Transfers - April, 7. Budget Overexpenditure Certification - Board Secretary, 8. Budget Overexpenditure Certification - Board of Education, 9. Anticipated Revenue Summary, 10. Resolution on PERS Pension Obligation Deferral, 11. Food Services Management Contract 2009-2010, 12. Mandatory State Aid Reduction, 13. Food Service Equipment Assistance Grant, 14. GovDeals Agreement, 15. Addendum Number One (1) to GovDeals Sellers Agreement

Roll call vote on the motion: items 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15 - all ayes; item 1 - all ayes except for Mrs. Kelly who abstained. Motion carried.

1. Move to approve payment for the individuals who served as workers for the Annual School Election, held on April 21, 2009:

PAYMENT FOR SCHOOL ELECTION WORKERS

Polling Location: Caroline L. Reutter School			
<i>Name</i>	<i>Hours</i>	<i>Rate</i>	<i>Total</i>
Alice Bowers	8.00	\$8.00/hr.	\$64.00
Bessie Burdsall	8.00	\$8.00/hr.	\$64.00
Nell Carpinelli	8.00	\$8.00/hr.	\$64.00
Bonnie Jagers	8.00	\$8.00/hr.	\$64.00
Eleanor Kelly	8.00	\$8.00/hr.	\$64.00

Polling Location: Administration Building			
<i>Name</i>	<i>Hours</i>	<i>Rate</i>	<i>Total</i>
Edith Cassaday	8.00	\$8.00/hr.	\$64.00
Ronald Dixon	8.00	\$8.00/hr.	\$64.00
Josephine Gallagher	8.00	\$8.00/hr.	\$64.00
Deborah Massa	8.00	\$8.00/hr.	\$64.00
S. Louis Weiss	8.00	\$8.00/hr.	\$64.00

Polling Location: Main Road School			
<i>Name</i>	<i>Hours</i>	<i>Rate</i>	<i>Total</i>
Bernice Cecil	8.00	\$8.00/hr.	\$64.00
Clarence Johnson	8.00	\$8.00/hr.	\$64.00
Patricia McCauley	8.00	\$8.00/hr.	\$64.00
Melody Stroh	8.00	\$8.00/hr.	\$64.00

2. Move to approve the list of bills for the month of April in the amount of \$455,963.02 as submitted by the School Business Administrator/ Board Secretary:

BILLS - APRIL

Bill List	Amount
Bill List #1 - April 3, 2009	\$243,255.67
Bill List #2 - April 29, 2009	\$211,811.35
Bill List #2 - April 29, 2009	\$ 896.00
Grand Total	\$455,963.02

3. Move to approve amounts withheld from State Aid payments for the month of March and paid to County Special Services, Katzenbach and State Facilities in the amount of \$30,354.00. STATE AID DEDUCTIONS

4. Move to approve the payroll for the month of March in the amount of \$988,918.92 as submitted by the Board President, Superintendent and School Business Administrator/Board Secretary. PAYROLL

5. Move to accept the reports of the School Business Administrator/ Board Secretary and Treasurer of School Monies for the period ending March 31, 2009 and acknowledge that they are in agreement. BOARD SECRETARY'S REPORT AND TREASURER OF SCHOOL MONIES REPORT

6. Move to approve budget transfers for the month of April in the amount of \$118,637.42 as submitted by the School Business Administrator/ Board Secretary. BUDGET TRANSFERS - APRIL

Transfer List	Amount
Transfer List #1	\$ 2,321.71
Transfer List #2	\$ 116,315.71
Grand Total	\$ 118,637.42

7. Move to approve the Board Secretary's Monthly Certification that as of March 31, 2009, no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.12(c)3. BUDGET OVEREXPENDITURE CERTIFICATION - BOARD SECRETARY

8. Move to certify that as of March 31, 2009, after review of the Board Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c) 4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. BUDGET OVEREXPENDITURE CERTIFICATION - BOARD OF EDUCATION

9. Move to approve the anticipated Revenue Summary as of March 31, 2009 as submitted by the School Business Administrator/ Board Secretary. ANTICIPATED REVENUE SUMMARY

10. Move to approve the following resolution: RESOLUTION ON PERS PENSION OBLIGATION DEFERRAL

WHEREAS, the Legislature passed and the Governor signed S-15 as Chapter 22, P.L. 2009 that reduces the State Aid for the Township of Franklin school district for the 2008-2009 school by an amount approximating \$ 73,295.00.;

WHEREAS, the Legislature passed and the Governor signed S-21 as Chapter 19, P.L. 2009 that provides school districts with two options concerning their obligation to pay the Public Employees Retirement System , namely payment in full by April 30, 2009, or payment of one-half of the pension obligation by April 30, 2009;

WHEREAS, payment of one-half of the pension obligation requires the district to apply for a deferral schedule which will start in April 2012 and continue for 15 years to repay the deferred portion to the retirement system;

WHEREAS, deferred payments are subject to normal actuarial growth on accrued liabilities of the pension system, which most recently was a rate of 8.25%;

WHEREAS, the School Business Administrator has reviewed the cash flow needs of the Township of Franklin school district, the surplus balance position of the district, and the impact of the deferral on future budgets if the district should elect to take the deferral or reject the deferral;

NOW BE IT RESOLVED by the Township of Franklin Board of Education that: It hereby rejects the offer of a deferral by the New Jersey Public Employees Retirement System and authorizes the School Business Administrator to pay the 2009 PERS pension obligation in full before April 30, 2009.

11. Move to approve the contract extension for the food services management company with Nutri-Serve Food Management, Inc., for the 2009-2010 school year with a management fee of \$23,175.00. This reflects a 3.0 percent increase of \$675.00 which is equal to the 4th quarter, March 31, 2009, consumer price index of 3.0 percent.

FSMC CONTRACT 2009-2010

12. Move to authorize the School Business Administrator to adjust the 2008-2009 General Fund Budget as follows:

MANDATORY STATE AID REDUCTION

Account Description	Account Number	Reduction Amount
Equalization Aid (Revenue)	10-3176-000	\$70,221.00
Other Retirement Regular Benefits (e.g. PERS)	11-000-291-241-00	\$70,221.00

13. Move to approve the submission of the 2009 Food Service Equipment Assistance Grant, by the May 1, 2009 deadline, to the N.J. Dept. of Agriculture in the amount of \$12,306.00 for a new walk-in freezer at Main Road School.

FOOD SERVICE EQUIPMENT ASSISTANCE GRANT

14. Move to approve that the Township of Franklin Board of Education enter into a Sellers Agreement with GovDeals effective April 29, 2009.

GOVDEALS AGREEMENT

- 15. Move to approve addendum number one to the GovDeals Sellers Agreement so that GovDeals can offer bidders the option to pay for items through PayPal, credit card or wire transfer. GovDeals will then forward the funds collected, less the buyer's premium and their fee, to the district.

ADDENDUM NUMBER ONE
TO GOVDEALS SELLERS
AGREEMENT

Mr. Ranson moved, Miss Grochowski seconded a motion to approve the following Property Committee items:

PROPERTY COMMITTEE

- 1. Authorizing Disposal of Surplus Property, 2. Jointure - Custodial Services

Motion carried unanimously.

- 1. Move to approve the following resolution:

AUTHORIZING DISPOSAL OF
SURPLUS PROPERTY

WHEREAS, the School District is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the School District are desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Board of Education in the Township of Franklin, County of Gloucester, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Board of Education.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to 18A:18A-45.
- (4) A list of the surplus property to be sold is attached.
- (5) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (6) The School District reserves the right to accept or reject any bid submitted.

- 2. Move to approve the joint purchasing agreement for custodial/ janitorial supplies with Delsea Regional High School District Board of Education for the 2009-2010 school year.

JOINTURE - CUSTODIAL
SUPPLIES

Mrs. Ciancaglini moved, Mr. Szwed seconded a motion to approve the following Transportation Committee items:

**TRANSPORTATION
COMMITTEE**

- 1. Cooperative Transportation Agreement, 2. Shared Services - Contract for Gasoline, 3. MVC On-line Abstract Information Agreement

Motion carried unanimously.

1. Move to approve the contract for participation in cooperative transportation services provided by the Gloucester County Special Services School District for the 2009-2010 school year.
2. Move to approve a contract with Delsea Regional High School District agreeing to share our gasoline pump for the purchase of gasoline for the 2009-10 school year.
3. Move to approve the contract for participation in MVC on-line abstract information retrieval program offered by the Gloucester County Special Services School District for the 2009-2010 school year.

COOPERATIVE
TRANSPORTATION
AGREEMENT

SHARED SERVICES -
CONTRACT FOR GASOLINE

MVC ON-LINE ABSTRACT
INFORMATION
PARTICIPATION

Mrs. Coulbourn asked about the following items:

NEW BUSINESS

1. Status of basketball courts at Caroline L. Reutter School
2. Flashing light at Caroline L. Reutter School

Mr. Christian spoke to the Board about the following items:

1. Extracurricular clubs - Computer club at Mary F. Janvier School is very popular.
2. Inquired if there was a quote for transportation services. Should the district continue efforts towards sharing services with Delsea for transportation:
3. Special Education Parent Advisory Committee

The items mentioned in New Business will be referred to committee as appropriate.

Mrs. Ciancaglini moved, Mrs. Kelly seconded a motion to open public comment.

OPEN PUBLIC COMMENT

Motion carried unanimously.

The Open Public Comment portion of the meeting - Opened at 8:18 p.m.

Members of the public are encouraged to speak during the public portion of the meeting. Concerns stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted.

Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public

If your questions or comments pertain to litigation, student or personnel items, or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

When addressing the Board of Education, please respect the following procedures:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Wait to be recognized before making your comment(s).

Cindy Merckx, 330 Oak Ave., Malaga -

- 1) Asked if the Business Administrator received early tenure.

The Board President responded that yes, she did.

- 2) Asked if the Superintendent had received her email and if so, why he didn't respond. Mrs. Merckx also asked why the principals did not respond to her messages.

Mr. Kozak indicated that he chose not to respond to Mrs. Merckx. He said that he was the primary point of contact for the district.

Karen Dixon, Janvier - Gave kudos to the World Language presentation done by the students, as well as their teachers.

After no more input from the audience, Mrs. Ciancaglini moved, Mr. Szwed seconded a motion to close public comment.

Motion carried unanimously.

The Open Public Comment section of the meeting was closed at 8:21 p.m.

Mrs. Ciancaglini moved, Mr. Szwed seconded a motion to go into closed session:

CLOSED SESSION

Resolution

WHEREAS, The Open Public Meetings Act permits a public body to exclude the public from a portion of its meeting in order to discuss certain specific matters as set forth in that act; and

WHEREAS, This body finds it necessary to meet in closed session to discuss Personnel, Attorney-Client Privilege; and

WHEREAS, Under the Open Public Meetings Act, the public may be excluded from that portion of the meeting at which such matters are discussed;

NOW, THEREFORE, BE IT RESOLVED, that this meeting of the Township of Franklin Board of Education held on April 29, 2009 shall be closed to the public to permit discussion of the subject matter aforesaid;

IT IS FURTHER RESOLVED, that this session shall last for approximately sixty (60) minutes, and the disclosure of matters discussed in the closed session shall take place at such time as all decisions with reference thereto are complete.

Motion carried unanimously.

Meeting adjourned 8:36 p.m.

Return to session 10:39 p.m.

Miss Grochowski moved, Mrs. Ciancaglini seconded a motion to approve the following Personnel Committee items:

PERSONNEL COMMITTEE

1. Substitute Employment, 2. Leave of Absence Request, 3. Tenure Certified Employee Contracts, 4. Custodial Rate - Facility Usage, 5. Physical Therapy Services, 6. Occupational Therapy Services, 7. Nontenure Certified Employee Contracts (Tenure Contract), 8. Nontenure Certified Employee Contracts, 9. Tentative Teacher Staffing Assignments, 10. Coordinator-Evening Musicals, 11. Safety Patrol Advisors 2009-2010, 12. Network Technicians - Part Time - Employment, 13. Summer Employment Compensation, 14. Child Study Team-Summer Evaluation Program, 15. Summer Employment, 16. Summer School Employment, 17. Supportive Staff Contracts, 18. Tentative Support Staffing Assignments, 19. Non Unit Staff Contracts (non-certified staff only), 20. Custodial/Clerical - Summer Employment, 21. IEP Staffing - Summer Employment, 22. Head Custodian, 23. Field Experience Requests, 24. Travel Expense - Professional Staff, Non-Unit Staff and Support Staff, 25. Bus Route Assignments, 26. Resolution - Authorization for Emergent Hiring Pending Completion of Criminal History Check

Roll call vote on the motion: items 1, 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26 - all ayes; item 7 - all ayes except for Mr. Kobik, who abstained. Motion carried.

- 1. Move to approve, upon the recommendation of the Superintendent and the approval of the N.J. Dept. of Education, the employment of the following substitutes for the 2008-2009 school year:

SUBSTITUTE EMPLOYMENT

<u>Teacher</u>	<u>Bus Driver</u>	<u>Bus Aide</u>
Source 4 Teachers	Lisa Thomas	Terri Mangini
Alison Bills		Melissa Youngkin

- 2. Move to approve an unpaid leave of absence for Andrea Watson, teacher, under the provisions of the Family Medical Leave Act from September 8, 2009 through November 29, 2009, returning on November 30, 2009.

LEAVE OF ABSENCE REQUEST

- 3. Move to approve, upon the recommendation of the Superintendent, the issuance of employment contracts on May 6, 2009 to the following certified tenure staff for the 2009-2010 school year, placing them on the salary guide in accordance with the unit agreement, and further request that the contracts be returned by May 15, 2009:

TENURED CERTIFIED EMPLOYEE CONTRACTS

Debra Amato	Karen Cowen	Maureen Hoffmann	Jacqueline Reilly
Tina Audio	Amie Crain	Donna Jones	Jane Rickershauser
Augusta Badaracco	Gail Dalponte	Santa Kerr	Kathleen Rosa
Deborah Belfi	Joanne DelRossi	Lorraine Kiger	Christine Rowan
Pauline Bittner	Melissa DiRaddo	Irene Klepac	Susan Santomero
Catherine Bromwell	Betty DuBrink	Jiselle Knauss	Anne Scaffo
Susan Buriak	Barbara Earl	Irene Korbach	Karen Scott
Kathy Burmaster	Christina Eavis	Denise Kostiak	Colleen Sharkey
Deborah Burrell	Beatrice Fabrizio	Debra LoCicero	Stacey Shute
Dennis Burlingame	Joyce Firman	Elaine Lovelace	Darlene Simmons
Michele Busler	Anne Fisch	Carol Lyon	Wanda Smith
Karen Canonica	Andrea Foster	David MacDonald	John Stagliano
Michael Capecci	Joyce Francis	Dolores Mazzoni	Lisa Stefano
AnnMarie Carey	Barbara Freund	Kimberly Miles	Miriam Szalabofka
Charlene Cerino	Mary Gauer	Alice Miller	Kathryn Town
Glenn Christmann	Margaret Green	Deborah Neri	Kathleen Uhle
Deborah Clark	Ryan Griffin	Frances Nicholson	Lisa Waechter
Nancy Clevenger-Bell	Terri Griffin	Benjamin Notaro	Denise Wagner
Jennifer Cockerill	Cynthia Grochowski	Elizabeth Olivo	Judy Walker
Maria Colonna	Amy Harris	Kathleen Niewoehner	Margery Walsh
Angela Colucci	Donna Harrison	Merrie Owen	Andrea Watson
Evelyn Conte	Rose Marie Herman	Lois Paoella	Marilyn Webb
Kelly Courtney	Kathleen Higginson	Christine Rambone	Alyce Zeiner
	Kristin Hoffman	Donna Reichard	Bonnie Zuccarini

- 4. Move to establish the 2009-2010 custodial rate charged to organizations for use of school facilities in accordance with Policy 1330 as \$55.00 per hour. CUSTODIAL RATE - FACILITY USAGE
- 5. Move to approve an agreement with Susan Jacques to provide physical therapy services for the 2009-2010 school year at a cost of \$80.00 per hour. PHYSICAL THERAPY SERVICES
- 6. Move to approve an agreement with the Gloucester County Special Services School District to provide occupational therapy services for the 2009-2010 school year at a cost of \$79.00 per hour. OCCUPATIONAL THERAPY SERVICES

- 7. Move to approve, upon the recommendation of the Superintendent, the issuance of tenure employment contracts on May 6, 2009 to the following certified nontenure staff for the 2009-2010 school year, placing them on the salary guide in accordance with the unit agreement, and further request that the contracts be returned by May 15 , 2009. **NOTE:** Each contract may be voted on individually. **NONTENURE CERTIFIED EMPLOYEE CONTRACTS (TENURE CONTRACT)**

Lanaya Alexander	Saudia Claytor	Kristen Hayden
Kathleen Berkheiser	*Richard Dantine (Principal) (Contract to be distributed at a later date.)	Kelly Underwood

- 8. Move to approve, upon the recommendation of the Superintendent, the issuance of employment contracts on May 6, 2009 to the following certified nontenure staff for the 2009-2010 school year, placing them on the salary guide in accordance with the unit agreement, and further request that the contracts be returned by May 15, 2009. **NOTE:** Each contract may be voted on individually. **NONTENURE CERTIFIED EMPLOYEE CONTRACTS**

Brittany Albaugh	Lindsey Leary	Samantha Shaffer
Sandra Ciabattoni	Brittany McCann	Kimberly Simmerman
Scott Gant	Kristi Ritz	Rosalind Townley
		Orysia Zorzi

- 9. Move to approve, upon the recommendation of the Superintendent, the tentative teacher staffing assignments for the 2009-2010 school year, as attached. **TENTATIVE TEACHER STAFFING ASSIGNMENTS**

- 10. Move to approve, upon the recommendation of the Superintendent, the employment of the following as Coordinator-Evening Musicals for the 2009-2010 school year at a stipend in accordance with the unit agreement: **COORDINATOR - EVENING MUSICALS**

Coordinator	School
Jiselle Knauss	Mary F. Janvier
Ryan Griffin	Caroline L. Reutter
Kathryn Town	Main Road

- 11. Move to approve, upon the recommendation of the Superintendent, the employment of Benjamin Notaro and John Stagliano as safety patrol advisors for the Main Road and Caroline L. Reutter Schools, respectively, in accordance with the unit agreement for the 2009-2010 school year. **SAFETY PATROL ADVISORS 2009-2010**

- 12. Move to approve, upon the recommendation of the Superintendent, the employment of the following individuals as Network Technician-Part Time for the 2009-2010 school year at a salary in accordance with the unit agreement (Article IX-E). **NETWORK TECHNICIAN - PART-TIME EMPLOYMENT**

Donna Harrison	Kathleen Higginson	Frances Nicholson	Denise Wagner
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13. Move to establish the following as compensation for summer 2009 employment: SUMMER EMPLOYMENT COMPENSATION

Custodian - \$8.75 per hour
 Bus Cleaner - \$7.25 per hour
 Speech-Hearing Assessment - \$24.00 per hour
 Clerical - \$8.50 per hour

14. Move to approve, upon the recommendation of the Superintendent, the employment of the following staff to conduct a summer 2009 evaluation program for referred students at a salary of \$225.00 per case study (includes staffing): CHILD STUDY TEAM - SUMMER EVALUATION PROGRAM

Amie Crain	Donna Reichard	Margie Green	Valerie Probasco
Alyce Zeiner	Kimberly Simmerman	Merrie Owen	

15. Move to approve, upon the recommendation of the Superintendent, the employment of the following during the summer of 2009 at a salary in accordance with the unit agreement. The hours of each employee shall not exceed the number indicated for the term of the summer employment: SUMMER EMPLOYMENT

Staff	Project	Maximum Hours
Pauline Bittner Barbara Earl Terri Griffin Donna Harrison Kristin Hoffman Santa Kerr Bonnie Zuccarini Melinda McCloskey	Kindergarten Assessment Kindergarten Assessment Kindergarten Assessment Kindergarten Assessment Kindergarten Assessment Kindergarten Assessment Kindergarten Assessment Kindergarten Assessment	Overall, 140 hours to be divided among staff
Valerie Probasco	Speech/Hearing	28
Orysia Zorzi Lorraine Kiger Nancy Clevenger-Bell	Nurse - M.F. Janvier Nurse - C.L. Reutter Nurse - Main Road	35 35 35
Frances Nichoilson Donna Harrison Kathleen Higginson Denise Wagner	Summer Network Technician Summer Network Technician Summer Network Technician Summer Network Technician	As needed As needed As needed

16. Move to approve, upon the recommendation of the Superintendent, the employment of the following individuals during the summer of 2009: SUMMER SCHOOL EMPLOYMENT

Name	Position	Salary
Kelly Courtney	Summer School Special Education Teacher	\$ 28.00/hr
Betty DuBrink	Summer School Special Education Teacher	\$ 28.00/hr
Kristi Ritz	Summer School Special Education Teacher	\$ 28.00/hr
Terri Griffin	Special Education Substitute (as needed)	\$ 28.00/hr
Lisa Price	Special Education Substitute (as needed)	\$ 28.00/hr
Jacqueline Reilly	Special Education Substitute (as needed)	\$ 28.00/hr
Cindy Grochowski	Basic Skills Teacher	\$ 28.00/hr
Irene Klepac	Basic Skills Teacher	\$ 28.00/hr
Brittany McCann	Basic Skills Teacher	\$ 28.00/hr
Benjamin Notaro	Basic Skills Teacher	\$ 28.00/hr
Stacy Shute	Basic Skills Teacher	\$ 28.00/hr
Wanda Smith	Basic Skills Teacher	\$ 28.00/hr
Terri Griffin	Basic Skills Substitute (as needed)	\$ 28.00/hr
Donna Harrison	Basic Skills Substitute (as needed)	\$ 28.00/hr
Kristin Hoffman	Basic Skills Substitute (as needed)	\$ 28.00/hr
GCSSSD	Summer School Speech Pathologist	\$ (est) 79.00/hr
Nancy Clevenger-Bell	Summer School Nurse	\$ 28.00/hr
Lorraine Kiger	Summer School Nurse Substitute/as needed	\$ 28.00/hr
Susan Jacques	Summer School Physical Therapist	\$ 80.00/hr
GCSSSD	Summer School Occupational Therapist	\$(est.) 79.00/hr
Loretta Beamer	Summer School Teacher Aide	\$ 13.62/hr
Luz Eldridge	Summer School Teacher Aide	\$ 13.29/hr
Theresa Gaetano	Summer School Teacher Aide	\$ 13.62/hr
Ashley Minton	Summer School Teacher Aide	\$ 12.51/hr
Jill Frank	Summer School Substitute Teacher Aide	\$ 13.62/hr
Virginia Mathern	Summer School Substitute Teacher Aide	\$ 12.51/hr
Shawn McCray	Summer School Substitute Teacher Aide	\$ 12.35/hr
	Summer School Bus Driver (FEY1) Summer School Bus Driver (FEY2)	
	Summer School Bus Aide (FEY1) Summer School Bus Aide (FEY2)	
	Extended School Year Bus Driver (FEY3) Extended School Year Bus Driver (FEY4) Extended School Year Bus Driver (FEY5)	
	Extended School Year Bus Aide (FEY3) Extended School Year Bus Aide (FEY4) Extended School Year Bus Aide (FEY5)	
	Summer School Substitute Bus Driver Summer School Substitute Bus Aide	

17. Move to approve, upon the recommendation of the Superintendent, the issuance of employment contracts on May 6, 2009 to the following Supportive Staff for the 2009-2010 school year, placing them on the salary guide in accordance with the unit agreement, and further request that the contracts be returned by May 15, 2009: SUPPORTIVE STAFF CONTRACTS

** Faith Abagnale	Lynda Falisi	** Shawn McCray	** Janice Schaffer
Michael Abagnale	Eileen Foster	** Ashley Minton	Gary C. Schwegel
** Sylvia Alminda	** Jill Frank	** Ida Morgan	Donna Seagrave
Scott Attanasio	** Theresa Gaetano	William Morris	Harold Sims
** Loretta Beamer	Diane Gallagher	Catherine Mungiole	Regina Sims
Thomas Bellone	Lori Halikman	Robert Newkirk	Calamity Singleton
Linda Sue Betteridge	Karen Handy	Duane Patnode	Joyce Smith
Frank Biegalski	Denise Hannum	Kimberly Patnode	Joseph Spada
** Karen Bonjean	Michael Hiller	Maryangela Ramos	Sandra Sproul
Michael Bullock	** Jill Huster	Robin Remsen	** Maria Staszewski
William Carione	Andrew Jones	** Roberta Rissling	John Sweeney
Elizabeth Cross	Arthur Latshaw	Michelle Robey	* Jennifer Thies
MaryAnn Crowder	** Rachel Long	George Ruczynski	Debra Unkow
** Sandra Dessin	Regina Magnin	Phyllis Ruczynski	Christina Wagner
Deborah Darcy	***Kathy Mahool	Linda Ruiz	Jeanette Warfield
Sheila Dizenzo	Mary Marincola	** Dore Sabella	** Patricia Wasko
** Luz Eldridge	** Virginia Mathern	Betty Sanders	** Yvette Weber-Twesten
** Patricia Ellen	Dolores Mazzarelli	** Diane Scarpinato	Hannah Wick
			Deborah Wisowaty

- * part-time
- ** contingent upon need
- *** tenure contract

18. Move to approve, upon the recommendation of the Superintendent, the tentative Supportive Staff assignments for the 2009-2010 school year, as attached. TENTATIVE SUPPORTIVE STAFFING ASSIGNMENTS
19. Move to approve, upon the recommendation of the Superintendent, the issuance of employment contracts on May 6, 2009 for Non Unit Staff for the 2009-2010 school year, and further request that the contracts be returned by May 15, 2009. **NOTE:** Each contract may be voted on individually. NON-UNIT STAFF CONTRACTS

Debra Bononcini	Kimberly Clark	Thomas Rambone
Frances Carder	Judith Krauss	Jennifer Thies (Part-time)
Corrine Carozis	Deborah Lovell	Beverly Vannini
Denise Ciocco	Jean M. Perrotti	

20. Move to approve, upon the recommendation of the Superintendent, the summer 2009 employment of the following individuals: **CUSTODIAN/CLERICAL - SUMMER EMPLOYMENT**

Name	Position
Robert Albertson	Custodian (8 hrs/day)
Chuck Spratt	Custodian (8 hrs/day)
Janina Kohlmyer	Custodian (4 hrs/day)
Linda Persia	Clerical

21. Move to approve, upon the recommendation of the Superintendent, the employment of the following as summer 2009 IEP Staffing Teachers at a salary of \$28.00 per hour, on an as-needed basis: **IEP STAFFING - SUMMER EMPLOYMENT**

Catherine Bromwell	Betty DuBrink	Denise Kostiak	Christine Rowan
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22. Move to approve, upon the recommendation of the Superintendent, the following appointments as Head Custodian, for the 2009-2010 school year at a stipend in accordance with the unit agreement (Article XXVI): **HEAD CUSTODIAN**

Employee	Assignment
Regina Magnin	Caroline L. Reutter School
William Morris	Main Road School
Harold Sims	Mary F. Janvier School

23. Move to approve the following requests for placement as follows: **FIELD EXPERIENCE - STUDENT PLACEMENT REQUESTS**

Student Name	University/College	School	Placement (Staff Member)	Date	Experience Description/College Year
Julie Hollingsworth	Fairleigh Dickinson College	MFJ	Donna Harrison Grade 1	Fall 2009	Student Teaching
Alexander Bonanno	Rowan	MR	Stacy Shute Grade 4	Fall 2009	Student Teaching
John Delia	Rowan	MR	Michael Capecci Physical Ed	Fall 2009	Student Teaching
Robin Phillips	Rowan	MFJ	Catherine Bromwell Art	Fall 2009 9/8-10/23	Student Teaching

24. Move to approve travel expenses, as attached.

TRAVEL EXPENSE -
PROFESSIONAL STAFF,
NON-UNIT STAFF AND
SUPPORT STAFF

25. Move to approve the following individuals to the indicated bus routes effective April 30, 2009:

BUS ROUTE ASSIGNMENTS

Employee	Bus Route
Vicki Jackson	MR9
Lori Halikman	MJ9
Diane Gallagher	KPM1

26. Move to approve the following resolution:

RESOLUTION -
AUTHORIZATION FOR
EMERGENT HIRING
PENDING COMPLETION OF
CRIMINAL HISTORY CHECK

Resolution

WHEREAS, the Township of Franklin Board of Education seeks to employ Alison Bills, Terri Mangini, Lisa Thomas, Melissa Youngkin, on an emergent basis for a period not to exceed three months, pending completion of a criminal history records check; and

WHEREAS, the Township of Franklin Board of Education seeks to demonstrate to the Commissioner of Education that special circumstances exist which justify the emergent employment; and

WHEREAS, Alison Bills, Terri Mangini, Lisa Thomas, Melissa Youngkin, has attested that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq., as applicable;

NOW THEREFORE BE IT RESOLVED that the Township of Franklin Board of Education approves the application for emergency hiring of Alison Bills, Terri Mangini, Lisa Thomas, Melissa Youngkin.

Mrs. Ciancaglini moved, Miss Grochowski seconded a motion to adjourn.

Motion carried unanimously.

Meeting adjourned 10:43 p.m.

Respectfully submitted,

Elizabeth A. DiPietro
School Business Administrator/Board Secretary

Typed by: jmp